

CARDIFF SQUASH RACKETS CLUB - RULES AND REGULATIONS

1. Name of the Club

The name of the Club is the Cardiff Squash Rackets Club (hereinafter called 'The Club')

2. Registered Office

The registered office of the Club shall be at Ryder Street, Cardiff, in the County of Cardiff.

3. Objects

The Club is constituted for the purpose of promoting and providing facilities for the game of squash rackets, health and training facilities and for social purposes and to supply to members, wines, spirits, beers, aerated waters, and food.

4. Property

4.1 The property of the Club shall be vested in four Trustees of the Club on behalf of the members.

4.2 The power of appointing a new Trustee or Trustees of the Club property shall be exercisable by the passing by members entitled to vote of a resolution at any General Meeting of the Club.

4.3 The Trustees shall have the power to mortgage or charge the Club property or to deal with same in any manner considered suitable by them having regards to the interests of the Club and its members.

5. Liability to Members

Except as to the payment of entrance fees and other fees as hereinafter mentioned, no member of the Club or of any Committee or any officer of the Club shall be under any financial liability whatsoever.

6. Membership

Membership shall be limited to such numbers as may from time to time be fixed by the Management Committee.

7. Honorary Membership

The Club may in the promotion of the game of squash or for services to the Club, confer upon any person the distinction of honorary membership. Honorary members shall enjoy all the privileges of ordinary membership .

8. Subscriptions

8.1 All first year subscriptions are payable on election.

8.2 Subscriptions shall be as determined from time to time by the Management Committee subject to ratification of the Annual General Meeting or a Special General Meeting.

8.3 Husbands and wives [or partners] can apply for joint membership, which may attract a reduced fee subject to rule 8 (2). Similar arrangements are also possible to incorporate their children.

8.4 New members elected after the 1st May each year will only be liable for a proportionate annual fee in that year at a rate to be determined from time to time by the Committee.

9 Membership Categories Explained

9.1 FULL PLAYING members have full use of the Club playing, gymnasium and social facilities and full voting rights.

9.2 LIFE members are those who are granted such privilege by the decision of the Management Committee and to pay the fee decided by the Management Committee at the appropriate time.

9.3 SOCIAL members do not have access to any playing or gymnasium facilities whatsoever. They may solely use the bar and social facilities and have voting rights. Social members do not receive priority for transfer to playing membership over existing applicants on the waiting list.

9.4 JUNIOR members must be under 18 years of age and must pay the full membership or student fee, if applicable, on the 1st of May following their 18th birthday. They have no voting rights. Juniors may only use the playing facilities at times deemed appropriate by the Committee, nor may they use the Club bar during licensing hours except when supervised by an adult.

9.5 STUDENT members must be in full-time education and produce their NUS card on request or any other documentation deemed to be acceptable by the Committee. The upper age limit for student membership is 23, which means that full fees are payable on the 1st of May following the 23rd birthday. They have full access to all Club facilities. They do not have voting rights.

9.6 HONORARY. Honorary membership may be conferred by the Management Committee for such reasons as distinguished service to the Club. Such members have full voting rights.

9.7 HEALTH AND SOCIAL. Health and social membership is restricted to those members who already hold this category of membership or are existing members who wish to change category. Health and Social members do not have the right to use squash facilities but they do have voting rights.

9.8 TEMPORARY members may be elected by the Committee but shall not be allowed to play in the Club teams or Club tournaments. They have no voting rights

10. Conditions of Membership

10.1 Candidates for membership shall write to the Membership Secretary and request an application form. They must be able to provide the names of a proposer and seconder . The proposer and seconder must have been Club members for at least two years. The application will be acknowledged in writing by the Membership Secretary and will be considered by the Committee when new members are required. If the Committee thinks appropriate, it can vest powers of election in a Membership Sub-Committee. Special consideration shall be given to candidates unknown to any existing member.

10.2 The name of any candidates for membership and that of their proposer and seconder will be posted on the Club notice board at an appropriate time for a period of at least seven days. Any member who objects to the candidate shall make his/her objection in writing, stating the grounds thereof, to the Club Secretary who shall inform the Committee but no other person.

10.3 If an application is not successful the proposer or applicant will be informed by the Membership Secretary and no reason will be given.

10.4 Successful applicants will be informed of their election by the Membership Secretary and the subscription requested for payment within 30 days.

10.5 When an elected candidate has paid the annual subscription he or she shall be a member of the Club and be entitled to all the privileges of membership and shall be deemed to have agreed to be bound by the Rules and Regulations of the Club. . If a member resigns and subsequently wishes to rejoin the Club then he or she shall re-apply for Membership. .

10.6 Annual subscriptions shall be due the 1st May each year. If a member's subscription has not been paid by the 30th June his/her membership and privileges shall automatically be rescinded.

Any member who has defaulted on his/her subscription shall not be entitled to use Club facilities unless approved by the Management Committee.

10.7 Any member wishing to resign from the Club shall signify his or her desire in writing to the Secretary or Treasurer, before the 31st May in any new Club year. Failure to resign in the proper manner makes the member liable for payment for the full subscription in that year.

10.8 Full Playing Family and Pontcanna Lifestyle members may opt to pay by monthly payment arrangements.

11. Conduct of Members

11.1 Should the conduct of any member of the Club be in the opinion of the Management Committee detrimental to the character, good order and welfare of the Club, the Committee shall (at a Meeting of the Management Committee at which at least six Officers thereof are present) have absolute power to suspend or expel such member, provided that such a decision is made by three quarters of those present. The member whose conduct is being considered shall receive notice of the meeting, and shall have an opportunity of being heard at that meeting.

11.2 The Management Committee shall be entitled to take immediate cognisance of any infraction of the Rules and Regulations by a member, and the Management Committee shall at once notify the member of the infraction and such a member shall be liable to be dealt with under this rule.

12 Annual. General Meeting of the Club

12.1 The AGM will be held once every year, at such times as determined by the Management Committee, always provided that not more than fifteen months shall elapse between the dates of any two such meetings. The Annual General Meeting shall be held for the election of members to serve on the Management Committee and Officers of the Club, and to receive the Annual Accounts and the Auditor's Report, and for such other business as may be raised in accordance with the Rules and Regulations.

12.2 Thirty days before the date of the Annual General Meeting in every year, a notice shall be sent to all members, other than those expressly enumerated in Rule 14, giving notice of the Annual General Meeting or Special General Meeting, and calling for:

12.2.1 Notices of Motion which should reach the Secretary no later than 14 days before the date of the Annual General Meeting.

12.2.2 Nomination for Officers and Management Committee Members should be advised no later than 14 days before the date of the Annual General Meeting. . [See rule 19.1] Nominations should be properly proposed and seconded (see rule 19(2)).

12.3 Seven days before the Annual General Meeting details of any Notices of Motion, together with all nominations received, will be set out on the Club notice board, together with a report and any other documents which the Management Committee shall consider necessary. No other business than that on which notice has been so given shall be discussed at the meeting.

12.4 The Financial Year for the Club Accounts shall be the 30th day of April.

13 Special General Meetings

A Special General Meeting shall be called forthwith, upon the requisition in writing of not less than thirty (30) members entitled to vote, stating the purposes for which the Meeting is required. No business other than that specified in the notice convening the Meeting shall be transacted at a Special General Meeting.

14 Voting at General Meetings

14.1 At all General Meetings every Full Playing member, Life ,Honorary, Country and Social members of the Club, but excluding , Student, Junior and Temporary members, shall be entitled to be present and to give one vote and no more upon every question, provided that in every case of equality of votes the Chairman of the Meeting shall have a second and casting vote.

14.2 Voting at General Meetings shall (except at contested Elections of Officers or Members to serve on the Management Committee) be by a show of hands or otherwise as the Chairman may direct. The Management Committee shall be empowered if they think fit to make regulations for enabling Members unable to be present to vote by proxy or in writing.

15. Quorum

The Quorum at all General Meetings for all purposes shall be fifteen Members personally present and entitled to vote in accordance with the Rules.

16. Chairman

At all General Meetings the President, or in his absence, the Chairman of the Management Committee, shall preside, but otherwise the Meeting shall choose its own Chairman.

17. Chairman's Decision Final

The Chairman's decision as to the result of the voting on any question shall be final, and an entry in the Minute Book signed by the Chairman of the Meeting of the holding of the Meeting shall be conclusive of the terms of any resolution and of its having been passed.

18. Administration of the Club

The administration of the financial policy of the Club shall be controlled and dictated by the Management Committee as is more specifically set out in the following clauses:

19 Management Committee

19.1 The Management Committee shall comprise Chairman of the Club, Hon. Secretary, Hon. Treasurer, Men's Captain, Ladies' Captain, Hon. House Secretary, Hon Membership Secretary, Social Secretary and four other Club Playing or Social Members.

19.2 Candidates must be proposed and seconded by members who themselves are entitled to vote. Nominations should be sent to the Hon. Secretary no later than 14 days before Annual General Meeting unless there are insufficient nominations by that period, in which case nominations may be put forward at the Annual General Meeting without notice.

19.3 Casual vacancies may be filled by nominations by the Management Committee which may also co-opt additional members to Sub-Committees if it so wishes.

19.4 Once elected an Officer or member shall serve for one year from the date of the Annual General Meeting.

20. Powers of Management Committee

The Management Committee shall be responsible for administrative and financial policy of the Club. Day to day running of certain affairs may be delegated to whoever the Management Committee thinks fit save that the purchase and sale of intoxicating liquor shall remain solely in the Management Committee's control.

21. Sub-Committees and Meetings and Quorums

21.1 The Management Committee may form such Sub-Committees as it thinks fit from members of the Management Committee and any co-opted members.

21.2 All recommendations or decisions of a Sub-Committee shall be of no effect until passed by the Management Committee.

21.3 A quorum at Management Committee meetings shall be 5, at Sub-Committee meetings 3.

21.4 The Management Committee shall meet at least once in every calendar month. The Chairman or 3 Committee Members may requisition additional meetings on giving 7 days notice to all Committee Members.

21.5 All proceedings shall be by vote. In the event of a tie, the Chairman's decision is binding.

22 Officers of the Club

22.1. The Club shall elect a President

22.2 The following shall be Officers of the Club to be elected each year at the Annual General Meeting:

- Chairman
- Honorary Secretary
- Honorary Treasurer
- Men's Captain
- Ladies' Captain
- Honorary House Secretary
- Honorary Membership Secretary
- Honorary Social Secretary

23 Auditors

At the discretion of the Management Committee at each Annual General Meeting the Club shall elect a firm of auditors to audit the accounts

24. Supply of Wines and Spirits

24.1 The Supply to the Club of intoxicating and other liquors shall be under the control of the Management Committee who shall arrange for the purchase thereof on behalf of the Club, and of the supply thereof to members of the Club at such prices as the Committee shall determine.

24.2 No intoxicating liquors shall be sold to any person who is not a member.

24.3 The supply of intoxicating liquor will be permitted on the Club premises within the hours laid down by the Management Committee, and in accordance with the Licensing Laws.

25 Alteration of Rules

These Rules may be added to, repealed or amended at any General or Special Meeting, by resolution passed by at least two-thirds of the members voting thereon. The said Rules may be added to, repealed or amended by a duly carried Resolution of the Management Committee, subject to ratification by the members at the next Annual General Meeting.

26. Service Providers to the Club

The Management Committee may appoint from time to time a Steward/Manager and professional and other providers of service upon such terms and conditions of service, salary, commission and otherwise as the Management Committee shall think fit.

27. Complaints as to those providing manpower services to the Club

Should there be any cause for complaint against any of the providers of services, members shall make the complaint in writing to the Secretary.

28. Member's Addresses

Members shall notify the Membership Secretary of any change of address/email address. No member shall give the address of the Club in any advertisement or use the Club address for business purposes.

29 Animals

No animals will be allowed in the Club under any circumstances, with the exception of guide dogs.

30 Payment of bills

Members shall pay all bills for every expense they incur at the Club before leaving the Club premises, and no account shall be opened or credit allowed to any member.

31 Court Fees

Every member using the court shall pay a fee as determined by the Management Committee. This fee must be paid before playing. Any court that does not have a ticket may be considered as unreserved and may be overbooked. Members are liable to pay for reserved courts that remain unpaid irrespective of whether they actually use that court or not unless they have made arrangements to cancel the booking with the Steward.

32. Visitors

A Member introducing a visitor shall enter his name and full postal address in a book kept for this purpose and pay a guest fee if required, on arrival, and no person who is not eligible for Membership or who has been expelled from the Club, or has ceased to be a Member under rule 10(6) may be introduced as a visitor. The number of times a visitor may be introduced to the Club shall be restricted to once a month.

33 Rules of Play

The Rules for the playing of Squash Rackets in the Club shall be the Rules of Play as fixed from time to time by the World Squash Federation, except insofar as these may be modified by any local Rules adopted by the Club.

34. Hours of Opening and Closing

The Club premises will be opened and closed at such hours as the Management Committee may determine. Any alteration will be notified on the notice board.

35. Dispute

Any dispute regarding the interpretation of these rules shall be decided by the Management Committee.

36. Responsibility for loss

Neither the Management Committee nor the Club, nor any person connected with it, shall be responsible to any member, visitor or guest, or any other person for the loss of any money, valuables or other property on the premises of the Club.

37. Conditions of Play

The Management Committee may lay down from time to time such conditions as to the playing of Squash Rackets by members or guests as they deem fit.

37. Club Colours

The award of Club Badges shall be the prerogative of the elected Captains of the Ladies' and Men's first Teams.

38. Dissolution

The Club may at any time be dissolved by the consent of three-fourths of the eligible voting members.

39. BYE LAWS

39.1. ETIQUETTE

Dress on the squash court shall be as follows:

39.1.1 Non marking shoes shall be worn at all times

39.1.2 Black-soled shoes are strictly forbidden

39.1.3 Normal wear on the court shall be duly recognised squash attire

39.1.4 Dress for matches shall be governed by the Rules of World Squash Federation

39.1.5 Members are expected to change from their squash kit after playing before using the Club bar. Members must to be properly dressed in the bar. Smart casual is expected.

39.2 NOISE - The Club is situated in a residential area and members are requested to minimise noise when arriving at or leaving the Club premises.

39.3 TELEVISION - The use of the television in the Club may be restricted at certain times to accommodate Club functions /meetings etc

39.4 FOOD – cooked food is not to be consumed in the bar area.

39.5 CAR PARKING – Facilities are provided for Club members or guests attending the Club and not for persons working in the vicinity unless specifically agreed by the Management Committee.

39.6 SMOKING. In addition to the law banning smoking within the Club the Committee agreed to extend this restriction to ‘e cigarettes’.

Amended 14th September 2015.